

PostalMate's POS has a built in interface with PCCharge credit card processing software. PCCharge works with most processing companies. Before purchasing PCCharge, you should verify with your merchant that PCCharge is a possible solution to manage credit card processing through them.

## Requirements

1. Have an active merchant account with a credit card processing company.
2. PCCharge Pro (Version 5.8 or higher) or PCCharge Payment Server software installed on your computer. Contact your credit card processing company for information on purchasing PCCharge.
3. Card reader (optional): There are many models and model variants on the market. The following models have been successfully tested with the interface.
  - ID Tech MiniMag (recommended). No setup should be required with this model; just plug into a USB port .
  - MagTech MiniSwipe reader (recommended). No setup should be required with this model: just plug into a USB port.
  - ID Tech VersaKey keyboard with MSR. This is a general-purpose keyboard with a built-in mag stripe reader.
  - Verifone MX830 and MX850 device. For advanced users (requires specialized IT knowledge for setup and configuration. )

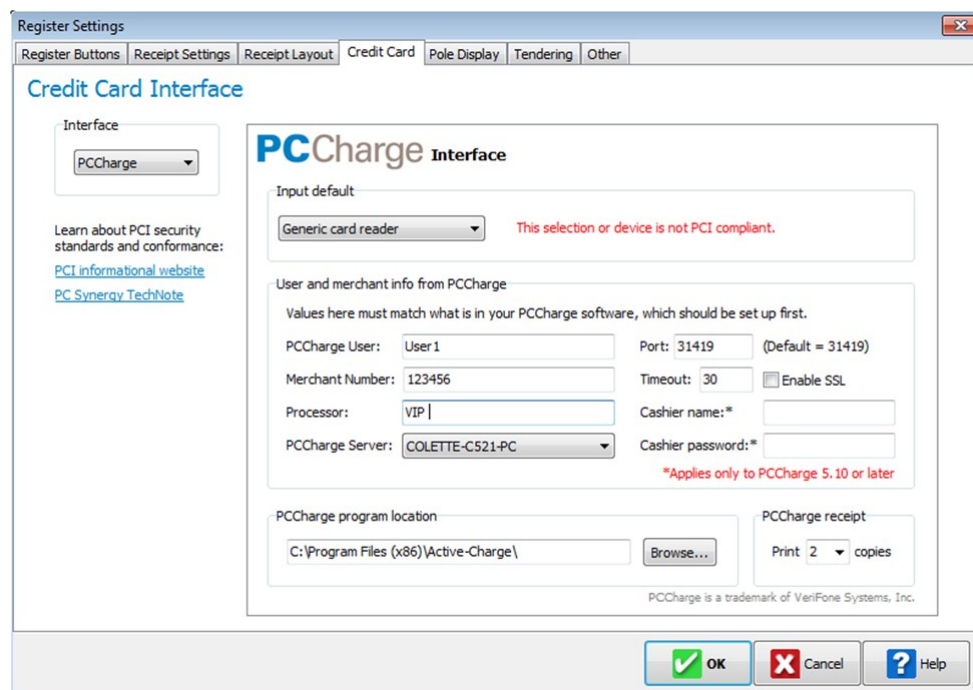
Note: Card readers may need to be configured to read 2 tracks.

4. PCCharge or PayWare PC must be fully installed and you must be able to run a credit card through their program directly before the interface with the POS will work.

## POS Setup (Master or Standalone systems)

1. Choose **Tools > Options > Register Settings**.
2. Choose the **Credit Card** tab.
3. Below **Interface**, select **PCCharge** from the drop-down menu.

4. Select your credit card reader **Input default**:
  - **Generic card reader** = ID Tech, Mag Tech device connected via USB.
  - **HID Device**: ID Tech or Mag Tech device configured as HID.
  - **Verifone device**: Verifone MX830 or MX850 setup and configured properly.
5. Enter in your PCCharge User as displayed in PCCharge under **Setup > Users**.
6. Enter **Merchant number** and **Processor** exactly as it displays in PCCharge under **Help> About**. (Use the **Active Processor** value listed in PC Charge. This is typically 3-4 characters, all capitals.)
7. Select the **PCCharge Server**. This is the computer name where PCCharge is installed.
8. The **Port** default is 31419.
9. **Timeout** default is 30.
10. **Enable SSL** should be **unchecked** if this is not enabled in PCCharge.
11. **Cashier name** and **Cashier password** needs to be entered only if you have PCCharge version 5.10 or later.
12. Select how many copies of the credit card receipt you would like to **Print**.



Register Settings

Register Buttons | Receipt Settings | Receipt Layout | Credit Card | Pole Display | Tendering | Other

### Credit Card Interface

Interface

PCCharge

Learn about PCI security standards and conformance:  
[PCI informational website](#)  
[PC Synergy TechNote](#)

### PCCharge Interface

Input default

Generic card reader This selection or device is not PCI compliant.

User and merchant info from PCCharge

Values here must match what is in your PCCharge software, which should be set up first.

PCCharge User: User1 Port: 31419 (Default = 31419)

Merchant Number: 123456 Timeout: 30 ☐ Enable SSL

Processor: VIP | Cashier name: \*

PCCharge Server: COLETTE-CS21-PC Cashier password: \*

\*Applies only to PCCharge 5.10 or later

PCCharge program location

C:\Program Files (x86)\Active-Charge\ Browse...

PCCharge receipt

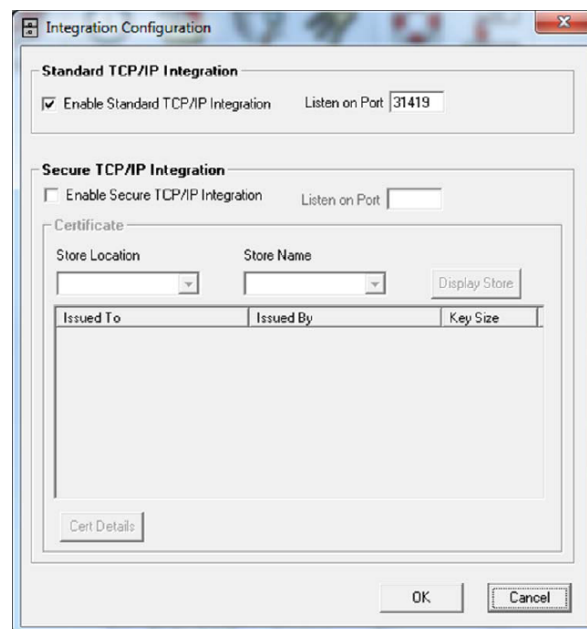
Print 2 copies

PCCharge is a trademark of VeriFone Systems, Inc.

OK Cancel Help

## In PCCharge:

- Choose **Setup > Configure System**.
- Choose **Advanced**.
- Choose **Configure IP Settings**.
- Place a checkmark in the box in front of **Enable Standard TCP/IP Integration**. The **Listen on Port** should automatically populate with **31419**.
- The option for **Enable Secure TCP/IP Integration** should **NOT** be checked.
- Click **OK** to save.



## Auxiliary Stations

1. Open **POS** and choose **Tools > Options > Register Settings**.
2. Select the **Credit Card** tab. Choose **PCCharge** from the drop down menu.
3. Use the same information that was entered on the Master station, making adjustments to the **PCCharge User**, if you have more than one User.
4. **PCCharge Server**: Select the name of the Master computer where PCCharge is installed.
  - You can verify the Master computer name by right clicking on **My Computer** (on the Master) and choose **Properties**. The **System Properties** screen will be displayed.
  - **Windows 7 and Vista**— Computer name will be listed on the System Properties screen below Computer name, domain and workgroup settings.
  - **XP**—Choose the Computer tab. Look for **Full computer name**.
5. Click **OK** to save.